

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

Presiding Supervisor Marini called the regularly scheduled Town Board Meeting, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY to order at 7:30 PM with the Pledge to the Flag.

<u>PRESENT:</u>	Patricia Marini	Supervisor
	Larry Ruth	Councilman
	Vaughn Pembroke	Councilman
	Suzi Hawkins-Mance	Councilwoman
	Judy Markowski	Councilwoman
	Susie Jacobs	Town Clerk

<u>ABSENT:</u>	Michael Frederes	Highway Superintendent
-----------------------	------------------	------------------------

OTHERS PRESENT: Rob Burns, Sewer Superintendent; Jacqueline VanLare, Recreation Director; Brendan Bystrak, Labella Associates, P.C. Engineer for the Town; and four (4) attendees.

MINUTES:
Motion by Councilman Ruth that the Minutes of July 17, 2014 Regular Meeting be approved as submitted by the Town Clerk.
Seconded by Councilman Pembroke.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

PUBLIC PARTICIPATION:
Mr. John Weise, resident from 3538 West Walworth Road, approached the Town Board and requested a Storm Sewer Easement Variance for his property. Discussion ensued.

Motion by Councilman Ruth authorizing the Town Supervisor to contact the Attorney for the Town and have a License Agreement Documents drafted for review and approval.
Seconded by Councilman Pembroke.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

No one else present wish to comment.

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

SUPERVISOR’S REPORT:

Motion by Councilwoman Hawkins-Mance to accept as presented the Supervisor’s Report for, July 2014.
Seconded by Councilman Ruth.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

COMMITTEE REPORTS:

Council members reported on their respective committees with the following Town Board actions:

TOWN CLERK – NOTIFICATION OF TERMINATION OF DEPUTY TOWN CLERK – BETH HART:

The following was submitted.

MEMORANDUM

***FROM THE DESK OF:
SUSIE C. JACOBS, WALWORTH TOWN CLERK***

TO: Town Supervisor Marini, Council Members

RE: Notification of Termination of Appointment of Deputy Clerk – Beth Hart

DATE: July 30, 2014

Please be advised that the Appointment of Beth Hart as my Deputy Town Clerk and Registrar of Vital Statistics was terminated, by me, on July 29, 2014 effective immediately.

If you have any questions, please contact me.

Thank you.

Motion by Councilman Ruth to Accept and File. Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

TOWN CLERK – NOTIFICATION OF APPOINTMENT OF DEPUTY TOWN CLERK & REGISTRAR OF VITAL STATISTICS – CHRISTI WALTERMYER:

The following was submitted:

MEMORANDUM

**FROM THE DESK OF:
SUSIE C. JACOBS, WALWORTH TOWN CLERK**

TO: Town Supervisor Marini, Council Members

RE: Notification of Appointment of Deputy Clerk – Christi Waltermyer

DATE: July 30, 2014

Please be advised that I have Appointed Christi Waltermyer as my Deputy Town Clerk and Deputy Registrar of Vital Statistics effective July 30, 2014 and expiration date of December 31, 2014.

If you have any questions, please contact me.

Thank you.

Motion by Councilman Ruth to Accept and File. Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

COMMITTEE REPORTS TO BE CONTINUED:

7:45 PM PUBLIC HEARING – ADOPTION OF PROPOSED LOCAL LAW NO. 3 2014 A LOCAL LAW IMPLEMENT “BEST VALUE” PROCUREMENTS IN THE TOWN OF WALWORTH AND APPROVAL OF UPDATES TO THE PREOCUREMENT POLICY TO REFLECT BEST VALUE PROCUREMENTS AND “PIGGYBACKING”:

Supervisor Marini gave instructions on the Public Hearing.

I Susie C. Jacobs, Town Clerk, certify that the notice of Public Hearing for Proposed Local Law No. 3 of the Year 2014 was duly published two (2) times in the Town’s official newspaper on August 10, 2014 and August 17, 2014, with the same dates being posted at the Town Hall & Town Website. Copies are available to the public.

Motion by Councilwoman Hawkins-Mance to waive the reading of the Public Notice.

Seconded by Councilman Pembroke.

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

Supervisor Marini declared the Public Hearing opened and asked if anyone present would like to speak in **FAVOR** or **AGAINST** Proposed Local Law No. 3 of the year 2014.

Time: 7:47 PM.

No one present wished to offer any comments.

Motion by Councilwoman Hawkins-Mance to close the Public Hearing.

Seconded by Councilman Ruth.

Time: 7:49 PM.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

**RESOLUTION #169-14 ADOPT LOCAL LAW NO. 3-2014 TO IMPLEMENT
“BEST VALUE” PROCUREMENTS IN THE TOWN OF WALWORTH AND
APPROVAL OF UPDATES TO THE PROCUREMENT POLICY TO REFLECT
BEST VALUE PROCUREMENTS AND “PIGGYBACKING”:**

Councilman Ruth offered the following Resolution 169-14 and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Walworth on the 17th day of July, 2014, calling for a Public Hearing to be held by the Town Board of the Town of Walworth on the 21st day of August, 2014, at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY, at 7:45 PM, to hear all interested parties on a proposed Local Law to implement “Best Value” procurements in the Town of Walworth; and

WHEREAS, said Resolution also announced the intent of the Walworth Town Board to update its Procurement Policy for clarity as well as to implement and provide for Best Value and Piggybacking; and

WHEREAS, notice of the said Public Hearing was duly advertised in accordance with law; and

WHEREAS, said Public Hearing was duly held at the Walworth Town Hall on the 21st day of August, 2014, at 7:45 PM, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any parts thereof; and

WHEREAS, the Town Board of the Town of Walworth, after due deliberation, finds it in the best interest of the Town to adopt said Local Law; and

WHEREAS, the Town Board of the Town of Walworth further finds that its Procurement Policy shall be revised to provide for and allow Best Value procurements and Piggybacking, and also to be updated generally for greater clarity; now, therefore, be it

RESOLVED, that the Town of Walworth Procurement Policy be revised as reflected in the attached and updated Town of Walworth Procurement Policy; and be it further

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

RESOLVED, by the Town Board of the Town of Walworth, that the Town Board hereby adopts said Local Law No. 3-2014 to implement “Best Value” procurements in the Town of Walworth, as follows:

**LOCAL LAW NO. 3-2014 TO IMPLEMENT “BEST VALUE” PROCUREMENTS
IN THE TOWN OF WALWORTH**

BE IT ENACTED, by the Town Board of the Town of Walworth, Wayne County, State of New York, as follows:

Section I. Authorization

This Local Law is in accordance New York’s General Municipal Law at Section 103.

Section II. Title and Purpose

This law shall be known as and may be cited as Local Law No. 3-2014 of the Town of Walworth. The purpose of this local law is to enable the Town to make use of best value in Competitive Bidding.

Section III. Legislative Finding

The Town Board of the Town of Walworth finds and hereby determines that the Town shall have available to it an additional procurement option that may expedite the procurement process, result in cost savings and result in better value and efficiency to the Town. This additional option is known as the “Best Value” option.

Section IV. Best Value Authorization

Pursuant to General Municipal Law, Section 103, “Best Value” procurement is hereby authorized in the Town of Walworth as follows:

A contract which is subject to Competitive Bidding may be awarded on the basis of best value for purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to article eight of the labor law) as authorized in section 103 of the General Municipal Law and as defined in section one hundred sixty-three of the state finance law, and as more specifically set forth below.

- (1) Pursuant to the NY State Finance Law, “Best Value” shall be the contract which optimizes quality, cost and efficiency, among responsive and responsible offers.
- (2) The determination of the optimization of the best combination of quality, cost and efficiency shall be based upon an objective and quantifiable analysis, which may take into account the cost of maintenance, proximity to the end user, durability, availability of replacement parts or maintenance contractors, longer product life, quality of craftsmanship, and any other relevant factors.
- (3) Where a bid is awarded based upon Best Value, the basis for such award shall be documented and shall reflect, wherever possible, objective and quantifiable analysis.

Section V. Validity and Severability

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

Should any word, section, clause, paragraph, sentence, part or provision of this Local Law be declared invalid by a Court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section VI. Repeal, Amendment and Supersession of Other Laws

All other Ordinances or Local Laws of the Town of Walworth which are in conflict with the provisions of this Local Law are hereby superseded or repealed to the extent necessary to give this Local Law force and effect during its effective period.

Section VII. Effective Date

This Local Law, after its adoption by the Town Board of the Town of Walworth, shall take effect immediately upon its filing with the Office of the Secretary of State of New York.

And be it further, **RESOLVED**, that the Town Clerk of the Town of Walworth be and hereby is directed to enter said Local Law into the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State of the State of New York.

Adopted on this 21st day of August, 2014 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

COMMITTEE REPORTS CONTINUED:

**CEMETERIES - RESOLUTION 178-14 AUTHORIZING THE TOWN
SUPERVISOR TO SIGN THE ESTIMATE NO. 19 FROM MICHIELSON LAWN
AND LANDSCAPE FOR TRIMMING AT FINLEY ROAD TOWN OWNED
CEMETERY:**

Councilwoman Markowski offered the following Resolution 178-14 and moved its adoption.

Seconded by Councilman Ruth to wit:

The following was submitted:

BE IT RESOLVED, to authorize Town Supervisor to sign the Estimate No. 19 from Michielson Lawn and Landscape for trimming at Finley Road Town Owned Cemetery from A8810-42 as submitted for an amount not to exceed \$80.00 per month until October 31, 2014.

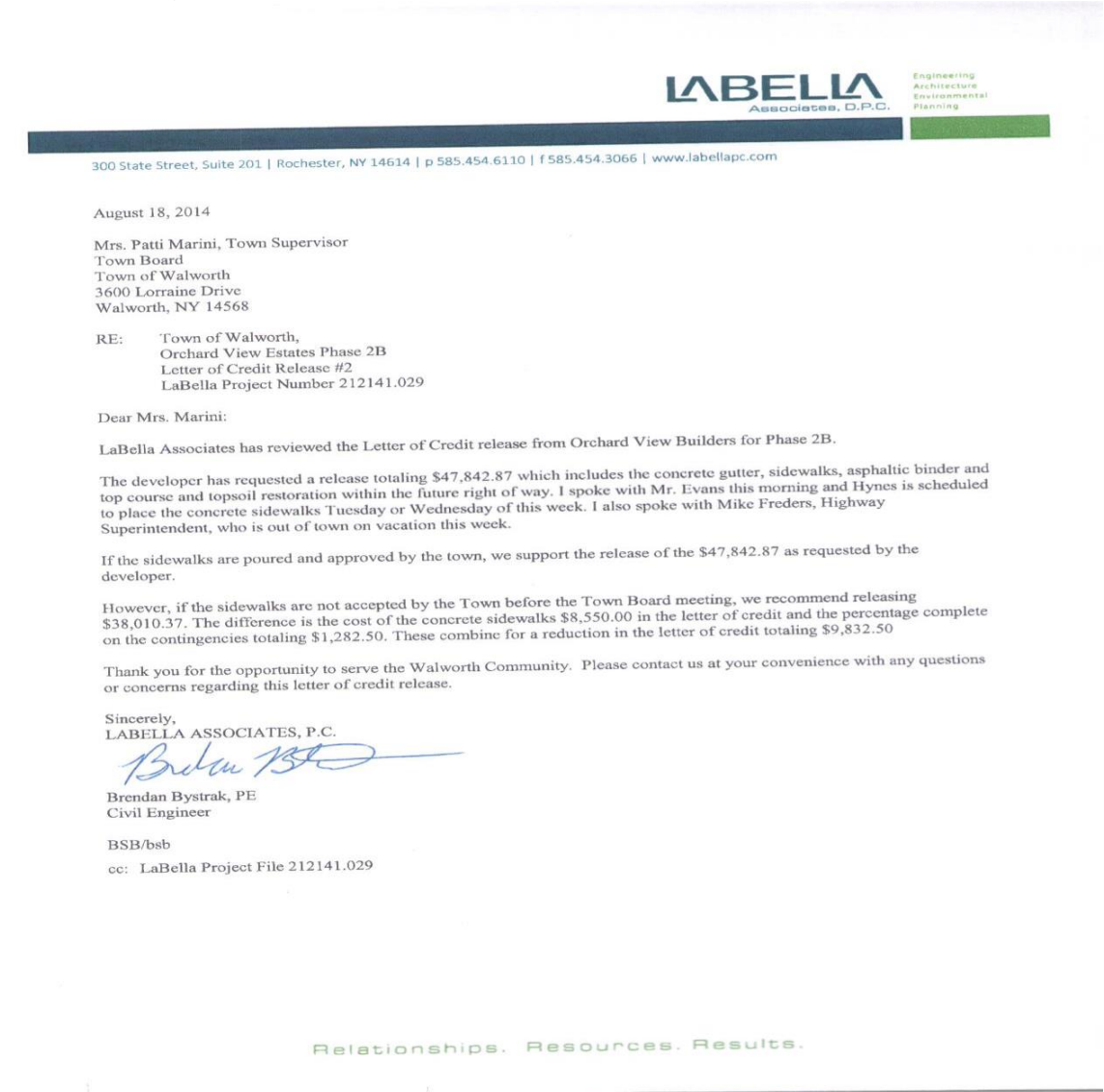
Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

RESOLUTION 181-14 AUTHORIZE ORCHARD VIEW ESTATES PHASE 2B FUNDS TO BE RELEASED FROM THE LETTER OF CREDIT NO. 10273-6 IN THE AMOUNT OF \$47,842.87:

Councilwoman Markowski offered the following Resolution 181-14 and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:
The following was submitted:



BE IT RESOLVED, that Orchard View is authorized a release from their Letter of Credit No. 10273-6 dated 5/2/2014 in the amount of \$47,842.87 as requested.

Adopted this 21st day of August, 2014 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

LIBRARY UPDATE:

Councilwoman Markowski updated the Board on the Library indicating the following:

- Jeff Davingnon, Library Director, has resigned. Library Board of Trustees will be looking for a new Library Director.
- Library Treasurer – position is vacant, has been advertised.
- Library Board Trustees – two (2) positions open.

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

SEQRA TRAINING – SEPTEMBER 30, 2014:

Councilwoman Hawkins-Mance notified that a SEQRA training will be presented by our Town engineering firm, LaBella Engineering, on September 30th at 5:30 PM at the Town Hall Main Meeting Room. This course will be approximately 1.5 hours and will count for 2 hours towards your training requirement. For anyone that has already completed your four (4) hours for the 2014 year and would like to attend this session, please be advised that this session will be applied towards your 2015 training hours. Very beneficial training; attendance is encourage. RSVP to Councilwoman Hawkins-Mance.

INTRODUCTION OF PROPOSED LOCAL LAW NO. 4 OF 2014 AMENDING CHAPTER 139-6 ENTITLED “SEWERS” ARTICLE I (A) AMOUNT; AND (D) ADDITIONAL CHARGES OF THE TOWN OF WALWORTH MUNICIPAL CODE:

PROPOSED LOCAL LAW NO. 4 OF THE YEAR 2014 AMENDING CHAPTER 139-6 “SEWERS”

BE IT ENACTED the Town of Walworth, County of Wayne, New York, as follows:

SECTION 1. Amending Chapter 139-6 of the Town of Walworth Municipal Code is hereby amended as follows:

1. That Section A of 139-6 entitled “Amount; collection; late and additional charges; notification of charges; responsibility of sewer district” is hereby amended to read as follows:

- A. Amount. Each unit shall pay a minimum charge of **\$ 72.90** for each three-month period for sewer rent. In the event that the three months’ water consumption exceeds 16,000 gallons, then the unit shall also pay **\$4.55** for each additional 1,000 gallons or part thereof of water consumed as determined above during the three months covered by the water bill.

- D. Additional Charges.

- H. In addition to the charges provided herein, each user will be charged a flat fee of \$7.50 per quarter, for the purpose solely for maintenance / upgrades to the sewer facilities. Funds from this collection will be credited to an established Town Sewer Reserve account.

SECTION 2. **Effective 1st Day of January, 2015.**

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

**RESOLUTION 174-14 SET PUBLIC HEARING FOR PROPOSED LOCAL LAW
NO. 4 OF THE YEAR 2014 AMENDING CHAPTER 139-6 SEWERS OF THE
TOWN OF WALWORTH MUNICIPAL CODE PART 1; ARTICLE I (A) AMOUNT
AND (D) ADDITIONAL CHARGES:**

Councilman Pembroke offered the following Resolution 174-14 and moved its adoption. Seconded by Councilman Ruth to wit:

The following was submitted:



3451 Ontario Center Road
Walworth NY 14568

Rob Burns, Sewer Superintendent

315-986-3415 PHONE
315-986-1741 FAX

August 13, 2014

Attention:
Patricia Marini, Walworth Town Supervisor
Walworth Town Board Members

Re: Sewer Rate Increase – Reserve Account

For the 2015 budget I would like to propose 2 separate items for 2015. After having a Sewer Committee Meeting with the Town of Macedon and a meeting with the Town of Walworth's Wastewater Treatment Plant representatives, we have determined the need for monies to be set aside in a reserve account, to be used solely for the purpose of maintenance/upgrades to the Wastewater Treatment Plant collection system. It has also been determined that the Walworth Wastewater Treatment Plant should increase the sewer rate by 2 percent each year, rather than a larger amount every few years.

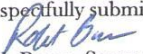
I would like to request that the Town Board set a new rate for sewer usage beginning January 1, 2015 for the Town of Walworth Sewer District.

Walworth Sewer District current rate is:
+ 71.50 per quarter (include the first 16,000 gallons of water consumption)
+ \$4.50 per additional thousand gallons of water consumption

Walworth Sewer District proposed rate for 2015:
+ 72.90 per quarter (include the first 16,000 gallons of water consumption)
+ \$4.55 per additional thousand gallons of water consumption

With regards to the reserve account to be used solely for maintenance/upgrades, I would like to propose a flat fee of \$7.50 per quarter per customer billing. This amount equates to \$15,997.50 per quarter in revenue with a total annual amount of 63,990.00. We currently have 2,133 sewer accounts (1,621 in Walworth & 512 in Macedon).

If you should have any questions please do not hesitate to contact me for further explanation.

Respectfully submitted,

Rob Burns, Sewer Superintendent

BE IT RESOLVED, that proposed Local Law No. 4 of the year 2014, entitled A LOCAL LAW AMENDING THE TOWN OF WALWORTH MUNICIPAL CODE MORE PARTICULARLY AMENDING CHAPTER 139-6 entitled "SEWERS", more particularly amending Article I (A) Amount and (D) Additional Charges, and

BE IT ENACTED the Town of Walworth, County of Wayne, New York, as follows:

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

ARTICLE I. Amending Chapter 139-6 of the Town of Walworth Municipal Code is hereby amended as follows:

That Part 1 of 139-6 entitled “Amount; collection; late and additional charges; notification of charges; responsibility of sewer district” is hereby amended to read as follows:

- A. Amount. Each unit shall pay a minimum charge of **\$ 72.90** for each three-month period for sewer rent. In the event that the three months’ water consumption exceeds 16,000 gallons, then the unit shall also pay **\$4.55** for each additional 1,000 gallons or part thereof of water consumed as determined above during the three months covered by the water bill.

- D. Additional Charges.
 - H. In addition to the charges provided herein, each user will be charged a flat fee of \$7.50 per quarter, for the purpose solely for maintenance / upgrades to the sewer facilities. Funds from this collection will be credited to an established Town Sewer Reserve account.

SECTION 2. Effective 1st Day of January, 2015.

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Town Board, and

BE IT FURTHER RESOLVED that the Town Board hold a Public Hearing on said Proposed Local Law at the Town Hall, 3600 Lorraine Drive, in the Town of Walworth, New York at **7:45 PM** on **September 4, 2014**, and

Page -2-
Resolution 174-14

BE IT FURTHER RESOLVED that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of said public hearing at least ten (10) days prior thereto.

Adopted this 21st day of August, 2014 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

RESOLUTION 182-14 AUTHORIZE THE REPLACEMENT OF FAULTY VFD ON PUMP #3 IN THE MAIN LIFT STATION AT THE WASTE WATER TREATMENT PLANT PROGRAM INTO PLC AND SET VARIABLES FROM SS110.24:

Councilman Pembroke offered the following Resolution182-14 and moved its adoption.

Seconded by Councilman Ruth to wit:

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

The following was submitted:

INDUSTRIES

QUALITY SINCE 1943

126 Harrison Street
Newark, New York 14513
Phone: 315-331-1330 Web: www.colacino.com

Estimate

5/21/2014	E27808 Linc

Walworth Waste Water 3451 Ontario Center Rd. Walworth, New York 14568

Walworth Waste Water 1475 Ontario Center Rd. Walworth, NY 14568

Quote Only	Net 30	6/20/2014	JRC	34346 Troubleshoot 35HP Pump VFD
Item	Description	Qty	Cost	Total
	Colacino Project #12345 - Replace defective 35HP VFD			
Job Material - No...	Square D Variable Torque VFD with 3 Contactor Bypass, Line Reactor, NEMA 12 Enclosure / Cooling Fan	1	9,700.00	9,700.00
Journeyman Electr...	Journeyman Electrician - Panel Build	16	100.00	1,600.00
Journeyman Electr...	Journeyman Electrician - Installation	16	100.00	1,600.00
			Subtotal	\$12,900.00
			Sales Tax (0.0%)	\$0.00
			Total	\$12,900.00

Customer Signature _____

BE IT RESOLVED, authorizing Rob Burns, Sewer Superintendent, to purchase from Colacino Industries Estimate E27808 Linc, to replace defective 35HP VFD from SS8110.24, for an amount not to exceed \$12,900.00. Procurement Form submitted.

Adopted this 21st day of August, 2014 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

**RESOLUTION 183-14 AUTHORIZING THE TOWN SUPERVISOR TO SIGN
THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL
CONSERVATION STATE POLLUTANT DISCHARGE ELIMINATION SYSTEM
(SPDES) NOTICE / RENEWAL APPLICATION OF PERMIT:**

Councilman Pembroke offered the following Resolution 183-14 and moved its adoption.
Seconded by Councilwoman Hawkins-Mance to wit:
The following was submitted:

New York State Department of Environmental Conservation
Division of Water
625 Broadway, Albany, 12233-3505
Phone: (518) 402-8111 . Fax: (518) 402-9029
Website: www.dec.ny.gov



**State Pollutant Discharge Elimination System (SPDES)
NOTICE / RENEWAL APPLICATION**

08/14/2014

TOWN OF WALWORTH
3600 LORRAINE DR
WALWORTH NY 14568

Facility: TOWN OF WALWORTH SEWER DISTRICT
#1 WWTP
Ind. Code: 4952 County: WAYNE
DEC ID: 8544400009 SPDES No.: NY0025704
Permit Expiration Date: 06/30/2015
Renewal Application Due By: 01/01/2015

Dear Permittee,

The State Pollutant Elimination System (SPDES) permit for the facility referenced above expires on the date indicated. You are required by law to submit a renewal application at least 180 days prior to the expiration date of your current permit.

Please sign the Certification on this page and return it with the attached questionnaire. Refer to the attached instructions for who may sign this application. If there are any corrections to the above name or address, please write in those corrections above.

If there are changes to your discharge, or to operations affecting the discharge, then in addition to this renewal application you must also submit a separate permit modification application to the Regional Permit Administrator for the DEC region where the facility is located. See the attached instructions for information regarding filing an application for permit modification.

Please contact me if you have any questions.

Sincerely,
Cheri Jamison.

Permit Coordinator

SPDES PERMIT RENEWAL APPLICATION CERTIFICATION

CERTIFICATION: I hereby affirm that under penalty of perjury that the information provided on this form and all attachments submitted herewith is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

Name of Authorized Applicant	Title	Company
<hr/>		
Signature of Authorized Applicant	Date	

BE IT RESOLVED, that Rob Burns, Sewer Superintendent, will review and complete the Renewal Application Questionnaire and submit for filling with the Town of Walworth Sewer District #1 WWTP Certification, and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to sign the New York State Department of Environmental Conservation State Pollutant Discharge Elimination System (SPDES) Notice / Renewal Application of Permit Certification.

Adopted this 21st day of August, 2014 at the meeting of the Town Board

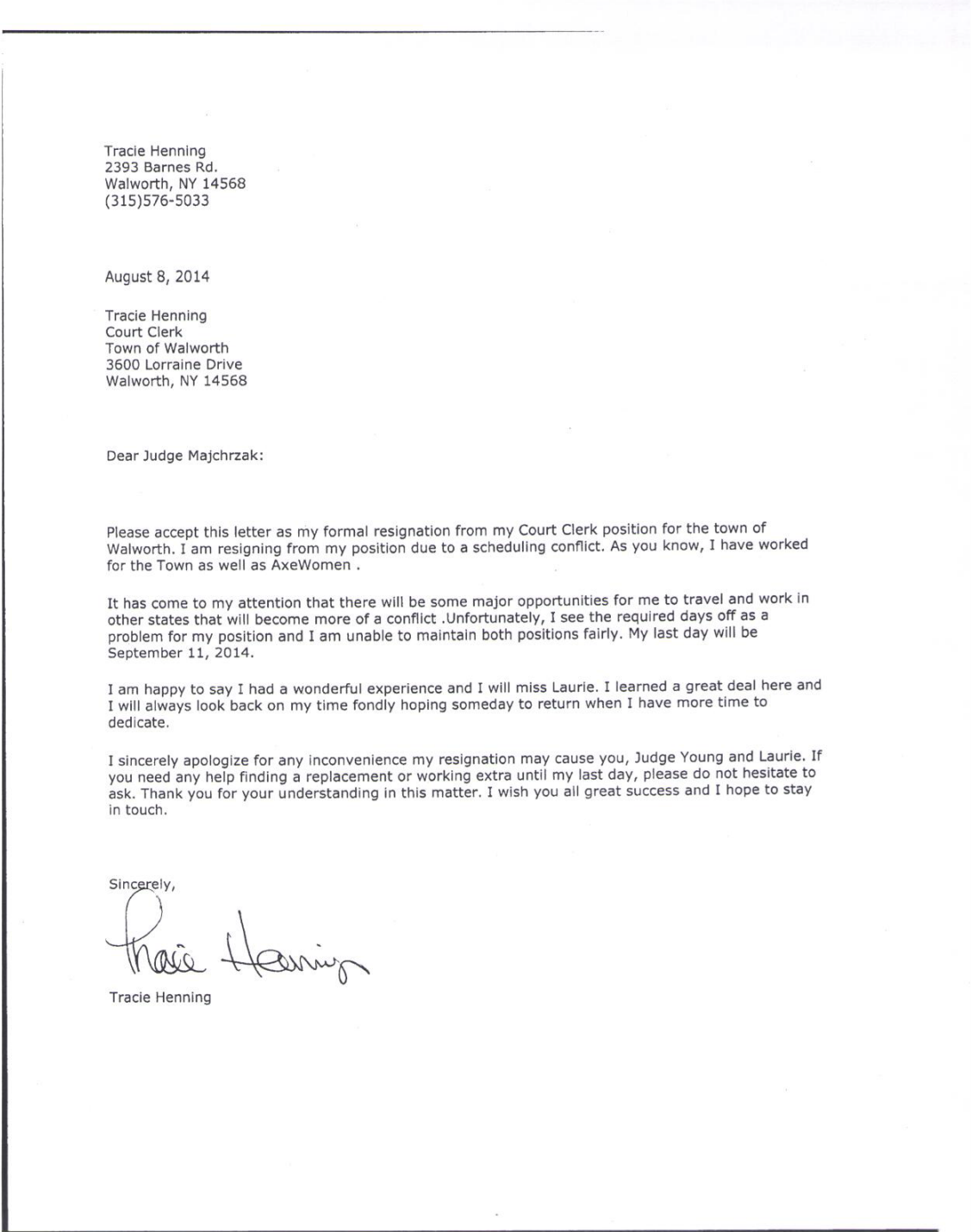
Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

JUSTICE COURT – RESIGNATION NOTIFICATION - TRACIE HENINGS:

The following was submitted:



Motion by Councilman Pembroke to Accept and File the above submitted letter:
Seconded by Councilman Ruth.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

**RESOLUTION 179-14 AUTHORIZE ADVERTISING FOR A PART TIME
POSITION - JUSTICE COURT CLERK:**

Councilman Pembroke offered the following Resolution 179-14 and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

The following was submitted:



WALWORTH TOWN COURT

3600 Lorraine Drive
Walworth, New York 14568

Tel: 315-986-8544
Fax: 888-848-0841

Hon. Daniel P. Majchrzak, Jr.
Town Justice

Hon. Charles J. Young
Town Justice

September 20th 2014

Dear Honorable Councilman Pembroke,

As you are aware effective September 11th 2014 Tracie Henning will be resigning from her position as Court Clerk.

We would like to request authorization to move forward in placing notices and accepting application to fill this vacancy.

Thank you
Sincerely
Judge Young and Judge Majchrzak

BE IT RESOLVED, to authorize advertising for a part time (15 hours) Justice Court Clerk position. Salary is based on the Salary Matrix for the Town.

Adopted this 21st day of August, 2014 at the meeting of the Town Board


Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

**JUSTICE COURT - RESOLUTION 180-14 AUTHORIZE ATTENDANCE
REGISTRATION, LODING AND MILEAGE REIMBURSEMENT TO THE NEW
YORK STATE ASSOCIATION OF MAGISTRATES COURT CLERKS
CONFERENCE – LAURIE WALTERMYER:**

Councilman Pembroke offered the following Resolution 180-14 and moved its adoption. Seconded by Councilman Ruth to wit:
The following was submitted:



OFFICIAL HOUSING FORM

NYS ASSOCIATION OF MAGISTRATES COURT CLERKS

September 28 – October 1, 2014

RESERVATIONS ARE ACCEPTED ONLY WITH THIS FORM

Complete this reservation form in its entirety and return by postal service, e-mail or fax to the below address or phone number **prior to September 5, 2014**. Confirmations will only be e-mailed to individuals offering a valid e-mail address. It is very important individual reservations are received prior to the specified date to receive a guest room in the protected block and obtain the group package/rate.

Check In Time May Begin: 4:00 PM

Check Out Time is: 11:00 AM

RESERVATION MUST BE MADE BY: 09/05/2014

EACH INDIVIDUAL GUEST ROOM REQUEST REQUIRES A SEPARATE RESERVATION FORM

Package Dates: Arrive: 09/28/14 Departure: 10/01/14

Additional Days: \$139.00 single occupancy, \$15.00 each additional person, plus tax and parking

Alternate Arrival Date: _____ Departure Date: _____ Complete If arriving prior to or after the package dates

Guest Name: Laurie Waltermeyer

Share With Name: _____

Address: 3600 Lorraine Drive

City, State, Zip: Walworth NY 14568

Phone: 315-986-8544

Email Address: Walcourt@rochester.rr.com

3 NIGHT PACKAGE

PLEASE SELECT THE APPROPRIATE PACKAGE AND ACCOMMODATIONS

Includes: 3 nights stay with standard accommodations, Welcome Reception, Three Breakfast Buffets, Two Lunches, Two Dinners, Four Breaks, Dine Around Credit (Monday)

☐ Single: \$ 793.14 per person

☒ (Tax Exempt: \$ 716.00) Per person

☐ Double: \$ 587.32 per person

☐ (Tax Exempt: \$535.32) Per person

☐ Triple: \$ 519.34 per person

☐ (Tax Exempt \$ 475.82) Per person

☐ Quad: \$ 485.42 per person

☐ (Tax Exempt \$ 446.07) Per person

Please Check Preferred Room Type:

☒ One Bed

☐ Suite: add \$75 per night plus tax

☐ Accessible Room

☐ Two Beds

☐ Executive Level : add \$35 per night plus tax

Room assignments with preferences are based on availability. The hotel will assign alternative accommodations if the preferred preference is not available. If a suite is not available a standard room will be assigned.

All reservations must be guaranteed for the entire package stay. Major credit card or valid purchase orders* are accepted for guarantee of payment. Check or money orders must be received no later than 09/05/14 for the full stay plus applicable 14% tax. Cancellations received 72 hours in advance of arrival may receive a refund - a cancellation number is required for any disputed charge. Partial refunds cannot be provided.

*P.O. and Pre-Payment: If paying via purchase order (government county vouchers)/check, the PO/payment must accompany this form. Individual credit card or a cash payment of \$200.00 must still be provided for incidental payment guarantee at time of check-in. Purchase orders for less than \$500.00 are not accepted.

The credit card information below is to guarantee your reservation and will be charged for entire package in the event the reservation is not cancelled on a timely basis. If paying by credit card, the card for actual charges must be presented at time of check-in. Cash payment will require additional security deposit or credit card for security.

Unless a valid individual tax-exempt certificate is provided to the hotel with this form rates are subject to applicable NYS Sales & Occupancy Tax (currently 14%)

Cardholder Name: (Please Print) _____

Credit Card Number: _____ Card Expiration Date: _____

Authorized Signature: _____

Make Checks or Money Orders Payable to HILTON ALBANY
DO NOT SEND CURRENCY

FAX: 518-462-8192 • E-MAIL: RESERVATIONS@HILTONALBANY.COM • 40 LODGE STREET • ALBANY NY, 12207

SUMMER/FALL 2014 - THE DOCKET

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

RESOLVED, that attendance, registration, lodging and mileage reimbursement to Laurie Waltermeyer to attend the New York State Association of Magistrates Court Clerks Conference on September 28 – October 1, 2014 in Albany, NY, for an amount not to exceed \$756.00 from A1110.42 and mileage reimbursement from A1110.45. Town Education & Training Request Form and Pre-Authorization of Mileage have been submitted. Budgeted Item.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

RESOLUTION 185-14 AUTHORIZING THE TOWN JUSTICES TO APPLY AND SIGN THE DOCUMENTS FOR THE JUSTICE COURT ASSISTANCE PROGRAM (JCAP) GRANT FOR 2015:

Councilman Pembroke offered the following Resolution 185-14 and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

The following was submitted:



WALWORTH TOWN COURT
3600 Lorraine Drive
Walworth, New York 14568
Tel: 315-986-8544
Fax: 888-848-0841

Hon. Daniel P. Majchrzak, Jr.
Town Justice

Hon. Charles J. Young
Town Justice

September 20th 2014

Walworth Town Board
3600 Lorraine Drive
Walworth, New York 14568

Re: JCAP Grant

Dear Board Members,

The Justice Court Assistance Program (JCAP) Grant 2015 has been opened to the Courts to apply for. We would like to apply for the Grant for some facility improvements and equipment.

Thank you
Sincerely
Judge Charles J. Young
Judge Daniel P. Majchrzak

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

BE IT RESOLVED, authorizing the Town Justices Charles J. Young or Daniel P. Majchrzak to apply and sign the necessary documents for the Justice Court Assistance Program (JCAP) Grant for 2015 as requested.

Adopted this 21st day of August, 2014 at the meeting of the Town Board.

Discussion: Councilwoman Hawkins-Mance noted that the Town Supervisor is going to need to sign the Grant Application since she is the Chief Fiscal Officer for the Town.

Motion by Councilwoman Hawkins-Mance to amend Resolution 185-14 as follows:

BE IT RESOLVED, authorizing the Town Justices: Charles J. Young or Daniel P. Majchrzak to apply and sign the necessary documents for the Justice Court Assistance Program (JCAP) Grant for 2015. Also, authorizes, if necessary, Patricia Marini, Town Supervisor, to sign the necessary documents for the JCAP Grant for 2015.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

Councilman Pembroke offered the above amended Resolution 185-14 and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

RESOLUTION 186-14 AUTHORIZE THE PROPOSAL #20140320-1 FROM PROTECTIVE TECHNOLOGIES INT’L FOR THE PURCHASE OF A WALK THROUGH METAL DETECTOR, PREPAY FROM A1110.21 - \$3,595.00:

Councilman Pembroke offered the following Resolution 186-14 and moved its adoption.


Seconded by Councilman Ruth to wit:

The following was submitted:

Continued on the next page.

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

Page -2-
Resolution 186-14



Protective Technologies Int'l

9451 Bagley Park Road
West Jordan, Utah 84081
Phone: (801) 280-9997
pti@pti-world.com

Proposal

DATE	PROPOSAL #
3/20/2014	20140320-1

NAME / ADDRESS

Rochester Courts
Attn: Laurie

		TERMS	REP	
		Due on Receipt		
ITEM	DESCRIPTION	QTY	COST	TOTAL
PD6500i Super S... S&H	Garrett PD6500i Walk Through Metal Detector - PN 1168411	1	3,595.00	3,595.00
	Garrett Super Scanner V (PN 1165190)	1	0.00	0.00
	Shipping and handling	1	0.00	0.00
Terms and Conditions: - Payment terms are Total Due upon receipt of order. - Methods of payment include Credit Card, Wire Transfer, PO with Check. If you submit payment via check, the items will ship upon receipt of check. - Shipping is typically within 5 - 7 days from date of order				
Please sign, date, and assign a PO or Credit Card #, and return to PTI to process order.		TOTAL \$3,595.00		

Signature / Date

Purchase Order Number

BE IT RESOLVED, authorizing Justice Court Clerk to purchase from Protective Technologies Int'l a Garrett Walk Through Metal Detector from proposal 20140320-1, prepay from A1110.21, \$3,595.00. Procurement Form submitted.

Adopted this 21st day of August, 2014 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

RESOLUTION 177-14 VOIDED:

The Town Clerk “VOIDED” Resolution 177-14; not used for the purpose intended.

**RAYMOND F. WAGER, CPA, AUDIT / REVIEW FOR THE YEAR ENDED
DECEMBER 31, 2013 (TOWN CLERK, RECEIVER OF TAXES, JUSTICE
COURT, BASIC FINANCIAL STATEMENTS, COMMUNICATING AUDIT
RECEOMENDATIONS / RECOMMENDED CHAGES DISCUSSION:**

Motion by Councilman Ruth to Accept and File. Seconded by Councilwoman Markowski.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

**RESOLUTION 173-14 ADOPTION OF THE “SUGGESTED CHANGES” FROM
THE AUDIT RECOMMENDATIONS PERFORMED BY RAYMOND F WAGER,
CPA PC:**

Discussion ensued.

Motion by Councilman Ruth to hold and move to the September 4, 2014 Town Board Agenda.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

**RESOLUTION 175-14 – AUTHORIZING TOWN CODE ARTICLE II BRUSH ,
GRASS AND WEEDS PER SECTION 128-3 AND ARTICLE III ABANDONED
EQUIPMENT AND RUBBISH PER SECTION 128-9:**

Councilman Ruth offered the following resolution175-14, and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

The following was submitted:

BE IT RESOLVED, per Article II Brush, Grass and Weeds § 128-3 and Article III Abandoned Equipment and Rubbish § 128-9 regulation by Town board: The Town Board may, by resolution require a notice to be served upon owner, executor, administrator, agent, or any person having a vested or contingent interest in such property, as shown by the records of the Assessor of the Town of Walworth ordering them to cut, trim or remove from the property brush, grass, weeds, or to spray poisonous shrubs and/or weeds and/or to remove from the property abandoned equipment and rubbish on such property pursuant to § 64, Subdivision 5-a, and § 130, Subdivision 5, of Town Law.

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

BE IT FURTHER RESOLVED, the Code Enforcement Officer be authorized to serve notice, when required, on any property owner, executor, administrator, agent, or any person having a vested or contingent interest in such property in violation of Article II Brush, Grass and Weeds, per § 128-3 and Article III Abandoned Equipment and Rubbish per § 128-9. However prior authorization of mowing and/or removal of abandoned equipment and rubbish (which must be paid for by the Town until collected with tax payment by the property owner, executor, administrator, agent, or any person having a vested or contingent interest in such property or purchaser in case of sale) by the Code Enforcement Officer with approval by the Town Supervisor or Deputy Supervisor in the absence of the Supervisor would be required.

BE IT FURTHER RESOLVED, Adoption of Resolution 175-14 supersedes any and all other Resolution.

Adopted this 21st day of August, 2014 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

**RESOLUTION 176-14 AUTHORIZING THE TOWN COMPTROLLER TO
TRANSFER FUNDS FROM A1990.41 CONTINGENT ACCOUNT TO A1620.44
COMPUTER MAINTENANCE AND AUTHORIZE THE TOWN SUPERVISOR
TO SIGN THE AGREEMENT WITH INTEGRATED SYSTEMS FOR
PROFESSIONAL SERVICES – CONTRACT PLAN “D”:**

Discussion ensued.

Councilwoman Hawkins-Mance offered the following Resolution 176-14 and moved its adoption.

Seconded by Councilman Ruth to wit:

BE IT RESOLVED, that the Town Comptroller is authorized to transfer from A1990.41 Contingent Account to A1620.44 Computer Maintenance \$7,500.00, and

BE IT FURTHER RESOLVED, the Town Supervisor is authorized to sign the Professional Services Agreement with Integrated Systems for contract plan “D” as submitted:

WALWORTH TOWN BOARD – REGULAR MEETING 21 AUGUST 2014



Professional Services Agreement

The following is a listing of all Professional Services Agreements that Integrated Systems is offering for **Engineering Services and Software Development**. It includes Network and System troubleshooting, programming, end user technical support, cabling and travel. The hours may be used for any combination of services. The larger the time block purchased, the greater the savings per hour. Contract rates cover work performed by any Integrated Systems Engineer at one unit per hour, except for services requiring a Senior Engineer whose hours are billed at 1.3 units per hour; those services include; Server Implementations, Network Design and Engineering, and at client request.

Professional Service Agreement Terms:

Payment in full is due before any project/support is started.

Purchase of Professional Service Agreements are non refundable.

Clients with **PSA** receive priority telephone response time over non-PSA clients.

(average response time: less than 1 hour)

Clients with **PSA** receive priority on-site response time for troubleshooting & technical support over non-PSA clients.

Clients with **PSA** have the option to have updates delivered via modem; mail; or on-site delivery.

Travel time is billed as straight time

Weekend/Overtime hours will be billed at 2 X regular rate

Modem/Phone charges are the responsibility of the client and are always billable.

Engineer's time is billable when:

- Working on additions/updates to programs / integration/ research
- Travel time between office and customer's location
- Time involved in gathering information for projects

Statements of time spent on this contract are available at the Client's Request

LIMITATION OF WARRANTY LIABILITY: The obligation of Integrated Systems under the warranty is limited to the repair or replacement, at Integrated Systems option, of a non-conforming product, part or component thereof, except consumable accessories, within a reasonable time after notification. The clients remedies are limited to Integrated Systems obligations stated herein, subject to the "EXCLUSIVE REMEDY" set forth in the paragraph below. This warranty extends only to the client. **THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS.** Integrated Systems has not made and makes no guarantee or warranty, including implied warranty or merchantability or fitness, that the system, equipment, or services supplied will avert, avoid or prevent the loss of data or information or the consequences therefrom, which the system or service is designed to provide. It is mutually understood and agreed that in executing this Agreement, client is not relying on any advice or advertisement of Integrated Systems. Client agrees that any representation, promise, condition, inducement or warranty, express or implied, including those of merchantability and fitness, not included in writing in this Agreement shall not be binding upon any "party." The client assumes all risk for loss or damage to the client equipment and data files except as specified herein.

EXCLUSIVE REMEDY: Because of the nature of the services rendered and the system as a whole, it is impractical and extremely difficult to fix the actual damages, if any, which may result from failure on the part of Integrated Systems to perform its responsibilities under this contract. Client does not desire this contract to provide full liability for loss, damage or injury due directly or indirectly to occurrences, or consequences therefrom, which the service or system is designed to deter or avert. In the event Integrated Systems should be

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

found liable for loss, damage or injury due to a failure of the equipment or services provided under this Agreement or the equipment in any respect, its liability shall be limited to \$250.00, as the agreed upon liquidated damages and not as a penalty. Such liquidated damages is the exclusive remedy for any failure of services or equipment, and the provisions of this paragraph shall apply if loss, damage or injury, irrespective of cause or origin, results directly or indirectly to a person or property from the performance or nonperformance of any obligation of Integrated Systems from negligence, active or otherwise, of Integrated Systems, its agents or employees. It is intended and expressly agreed that the purpose of the preceding provisions are to set an upper limit to the amount recoverable by the client and to fix liability of Integrated Systems at a specific sum of \$250.00. If client desires additional liability coverage, it shall be his responsibility to secure it from an insurance carrier or other agency of his choice, at his own expense. The client shall bring no suit against Integrated Systems more than one (1) year after the accrual of the cause of action therefore.

The Client agrees that, during the term of this Agreement and for a period of twenty-four (24) months thereafter, it will not actively solicit an Integrated Systems employee as a candidate or possible candidate for any position with the client or potential client, without first obtaining the written permission of Integrated Systems. Due to the difficulty of assessing damages in the event of a breach of this provision, the parties agree that Client will pay Integrated Systems, upon Integrated Systems written notice to the Client, an amount equal to three times the annual wages of any Integrated Systems employee who is referred by Client in violation of this provision. The Client will also reimburse Integrated Systems for any attorney's fees incurred by Integrated Systems in collecting amounts owed under this provision.

Contract	Hours	Rate/Hour	Total Cost	Savings
None		\$ 155.00		None
A	10	\$ 95.00	\$ 950.00	\$ 600.00
B	25	\$ 90.00	\$ 2250.00	\$ 1625.00
C	50	\$ 85.00	\$ 4250.00	\$ 3500.00
D	100+	\$ 75.00	\$ 7500.00+	\$ 8000.00+

Contract Selected: _____

I have read the above terms and conditions of the time contracts. I understand and agree to the above conditions and terms of the contract:

Company: _____
Address: _____
Signature: _____
Date: _____ PO#: _____

Integrated Systems Co-signed: _____

Rates Effective 4/2/2014

Integrated Systems

Resolution 176-14

Adopted this 21st day of August, 2014 at the meeting of the Town Board.
Discussion ensued.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

RESOLUTION 184-14 FINANCIAL TRANSFERS:

Councilwoman Hawkins-Mance offered the following Resolution 184-14 and moved its adoption. Seconded by Councilman Pembroke to wit:

The following was submitted:

BE IT RESOLVED, that the Town Comptroller be authorized to modify budget as follows:

\$10,000.00 from General Fund Balance to A1420.41 Town Counsel. To cover current expenditures.

\$300.00 from A1910.41 Unallocated Insurance to A1620.45 Audit. To cover current expenditures.

\$6,910.89 from DA5110.41 General Repairs – Roads to DA5148.42 NYS Winter Recovery Program. To cover current expenditures.

\$4,120.00 from Fund Balance Walworth Light District to SL1-5182.42 Street Light Repairs. The funds to cover this transfer were credited to SL1-2680 Insurance Recoveries.

\$200.00 from Brookside Repair Reserve SL4-231 to SL4-8152.42 Street Light Repairs.
To cover current expenditures.

\$3,498.60 from Debt Service Fund V231 Water Extension #19 to SW19-1370.4 Reimbursement of Taxes. To cover correction of Tax Bill.

Adopted this 21st day of August, 2014 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

RESOLUTION 172-14 – ABSTRACT #8 – APPROVAL:

Councilman Ruth offered the following Resolution 172-14 and moved its adoption. Seconded by Councilman Pembroke to wit:

The following was submitted:

To: Walworth Town Board

From: Jean Johnson, Town Comptroller

Date: 21-Aug-14

Re: Abstract #8

Attached please find a copy of the Abstracts by Fund. I have audited all claims and will be transferring funds to cover payments by Fund as follows:

Vouchers Numbers #1168-1368

General Fund	\$121,345.82
Highway Fund	\$143,189.47
Sewer Fund	\$35,809.07
Park Special Revenue Fund	\$1,613.82
Walworth Light District	\$4,505.99
Harvest Hill Light District	\$413.24
Gananda Light District	\$1,978.42
Brookside Light District	\$150.35
Orchard View Light District	\$77.76
Parkview Green Park District	\$200.00
Consolidated Drainage	\$935.66
Water District #1	\$2,000.00
Water Extension #19	\$3,498.60
Total Abstract #5 Payments	\$315,718.20

Voucher Numbers #125-147

Trust & Payroll	\$35,204.61
-----------------	-------------

Checks will be issued on August 22, 2014

Checks Reviewed Prior To Mailing 8/22/14 _____

Discussion ensued.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

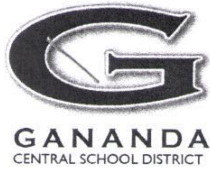
Resolution carried.

COMMUNICATIONS:

GANANDA CENTRAL SCHOOL DISTRICT – APPOINTMENT SCHOOL TAX COLLECTOR:

The following was submitted:

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**



1500 Dayspring Ridge
Walworth, NY 14568
(Phone) 315-986-3521
(Fax) 315-986-2003
Website: www.gananda.org

SHAWN VAN SCOY, ED. D.
Superintendent of Schools

LISA FINNEGAN
Board of Education President

SCHOOL ADMINISTRATORS

Kelly VanLaeken, Principal
Gananda High School

Matthew C. Mahoney, Principal
Gananda Middle School

Kim Ernstberger, Principal
Tim Page, Assistant Principal
Richard Mann Elementary

**DISTRICT-WIDE
ADMINISTRATORS**

Scott Remillard
Head Bus Driver

Lori Brown
Director of Dining Services

Tracie Douglas
Coordinator of Curriculum,
Instruction, and Staff Development

Brenda Lehman
Director of Technology

Natalie Melnik
Business Administrator

Tony Morabito
Director of Buildings and Grounds

Tim Page
Supervisor of Special Education

John Tichacek
Director of Athletics
Supervisor of Health, PE
and Community Partnership

Ms. Susie Jacobs
Walworth Town Clerk
3600 Lorraine Drive
Walworth, NY 14568

July 15, 2014

Dear Ms. Jacobs:

As provided by §2121 (11) of the State Education Law, I am writing to formally advise you as Town Clerk of the following appointments of school district officers by the Gananda Central School District Board of Education. Both were appointed for terms beginning July 1, 2012 through June 30, 2013.

School District Treasurer: Mr. Mark Socola
WFL BOCES - CBO
131 Drumlin Court
Newark, NY 14513

School Tax Collector: Mrs. Cynthia Wetherby
Gananda CSD
1500 Dayspring Ridge
Walworth, NY 14568

Please consider this letter as formal and official notification as required by state law.

Should you have further questions, please do not hesitate to call me at 315-986-3521, x4313.

Regards,


Leslie Ferrante
School District Clerk

.cc Natalie Melnik, Business Administrator

**RESOLUTION 170-14 GANANDA CENTRAL SCHOOL DISTRICT
APPOINTMENT OF SCHOOL TAX COLLECTOR FOR 2014-2015 SCHOOL
YEAR:**

Councilwoman Hawkins-Mance offered the following Resolution 170-14 and moved its adoption. Seconded by Councilman Ruth to wit:

WHEREAS, an organizational meeting of Gananda Central School District Board of Education appointed the following:

School District Treasurer: Mr. Mark Socola
WFL BOCES – CBO
131 Drumlin Court
Newark, NY 14513

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**



July 16, 2014

Linda Bretsch
Receiver of Taxes
Town of Walworth
3600 Lorraine Drive
Walworth, NY 14568

Dear Linda:

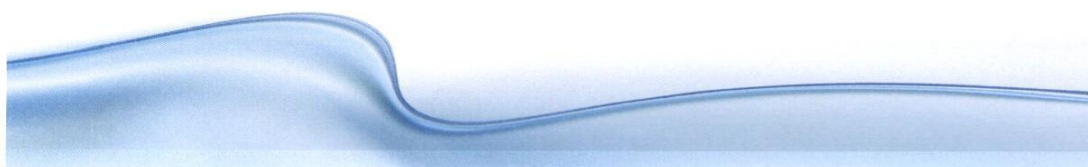
At the annual organizational meeting on July 10, 2014, the Wayne Central Board of Education appointed Mrs. Cathy Herzog as school tax collector for the 2014-2015 school year. I am requesting that your town adopt a resolution designating Mrs. Herzog as school tax collector for the Town of Walworth.

If you have any further questions, please do not hesitate to contact me at 315-524-1011.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Catherine S. Reetz'.

Catherine S. Reetz
School District Clerk



RESOLUTION 171-14 WAYNE CENTRAL SCHOOL DISTRICT TAX COLLECTOR APPOINTMENT FOR 2014-2015 SCHOOL YEAR:

Councilman Ruth offered the following Resolution and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

WHEREAS, an organizational meeting of Wayne Central Board of Education appointed Mrs. Cathy Herzog as School Tax Collector for the 2014-2015 school year; and

WHEREAS, the Town of Walworth acknowledges §37 of Town Law, collection of school taxes in first class towns is the duty of the Town Receiver of Taxes and

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

Assessments unless it's conveyed by Town Board resolution to the Tax Collector appointed by the Board of Education; and

THEREFORE, BE IT RESOLVED that the Town Board of the Town of Walworth designates Ms. Cathy Herzog as School Tax Collector the portion of Walworth within the Wayne Central School District;

BE IT FURTHER RESOLVED, that the Town Board of the Town of Walworth adopt Resolution.

Adopted this 21st day of August, 2014 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Resolution carried.

TOWN OF WILLIAMSON – REZONING NOTIFICATION LETTER:
The following was submitted:

WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014

SUPERVISOR

TOWN OF WILLIAMSON
WAYNE COUNTY BOARD OF SUPERVISORS

6380 Route 21, Suite 2, Williamson, New York 14589



James D. Hoffman
Williamson, New York 14589

Office: (315) 589-2038
Home: (315) 589-8291
Fax: (315) 589-9326

August 13, 2014

Town of Walworth
Patricia Marini
3600 Lorraine Drive
Walworth, New York 14568

Dear Patti:

The Williamson Town Board is updating the Town of Williamson Zoning Ordinance. The proposed action has been identified as a Type I Action pursuant to the State Environmental Quality Review Act (SEQRA).

The Williamson Town Board hereby requests that it be designated as the Lead Agency for the environmental review and determination of significance of the proposed project. This request is appropriate, as the Town Board is the most directly involved agency to insure the overall coordination and enactment of the proposed action.

Should you, or any of the other involved agencies under SEQRA, which are copied herein, desire to be Lead Agency for the environmental review of this action or have any concerns with the Environmental Assessment which has been prepared, please notify this Board in writing within 30 days, or sooner so that we may proceed in a timely fashion. Otherwise, the Williamson Town Board will assume you concur with our request to be Lead Agency.

If you have any questions about this notification please contact me directly.

Sincerely,

James D. Hoffman
Supervisor

JDH:vjf

Xc: Town of Marion
Town of Ontario
NYS Ag. & Markets
WC Planning Dept.
Town of Sodus

Motion by Councilman Ruth to Accept, File and Reply. Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

**WALWORTH TOWN BOARD – REGULAR MEETING
21 AUGUST 2014**

EXECUTIVE SESSION:

Motion by Councilwoman Hawkins-Mance to enter into executive session to discuss: proposed, pending or current litigation; medical, financial, credit, or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension; collective bargaining negotiations per Article 14 of Civil Service Law.
Seconded by Councilwoman Markowski.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.
Time: 8:07 PM.

RECONVENE:

Supervisor Marini reconvened the regularly scheduled meeting.
Time: 8:50 PM.

LOOKING AHEAD:

- Walworth Town Board and Gananda School Board Joint Meeting on Thursday, September 4, 2014, at 7 PM at the Walworth Town Hall Meeting Room. Agenda will be available.
- Special Town Board Meeting scheduled for Thursday, September 25, 2014 at 7 PM at the Walworth Town Hall Meeting Room, if needed for a Budget Work Session. Agenda will be available.

ADJOURNMENT:

Motion by Councilwoman Hawkins-Mance to adjourn.
Seconded by Councilman Ruth and unanimously carried.
Time: 8:52 PM.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Nay
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye
	Supervisor Marini	Aye

Motion carried.

Respectfully Submitted,

Susie C. Jacobs, MMC, RMC
Town Clerk